

Appointments Etc Panel

Monday, 10 February 2020, 10.45 am, County Hall, Worcester

Minutes	
Present:	Cllr Adrian Hardman, Mrs A T Hingley, Prof J W Raine, Cllr Andy Roberts and Mr J H Smith
Also attended:	Dr Sue Ibbotson (Public Health England)
Available papers	The Agenda papers (previously circulated), a copy of which will be attached to the signed Minutes.
1232 Named Substitutes	None.
1233 Apologies and Declarations of Interest	Apologies for absence were received from Mr Lunn.
1234 Election of Chairman	Mr Smith was elected Chairman.
1235 Election of Vice-Chairman	Prof. Raine was elected Vice-Chairman.
1236 Confirmation of Minutes	RESOLVED: that the minutes of this meeting be circulated to Members of the Panel and be signed by the Chairman in the light of any comments on their accuracy received within 7 days of their circulation.
1237 Exclusion of Press and Public	RESOLVED: that the press and public be excluded from the meeting for the following item as it is likely that exempt information relating to any individual will be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosure.
1238 Chief Officers People Directorate - Appointment of Director of Public Health	<p>At its meeting on 27 September 2019, an Appointments Etc Panel agreed the recruitment process for senior management roles as part of the Organisational Re-Design.</p> <p>The post of Director of Public Health was advertised in The MJ and Guardian online and NHS Jobs from 5 December 2019 until 6 January 2020. A total of 3 applications were received.</p>

In accordance with the process agreed by Panel in September and with the Faculty of Public Health recruitment guidelines, all applications were reviewed and 1 candidate was long listed for interview by Paul Robinson, John Smith, Dr Sue Ibbotson (Public Health England) and Sarah Muckle (Faculty of Public Health Assessor) and Simon Geraghty. The one candidate was Dr Kath Cobain, the current interim Director for Public Health.

In accordance with the Faculty of Public Health recruitment guidelines, a further interview was held. This was conducted by the Advisory Appointment Committee (AAC) and consisted of Paul Robinson, Cllr John Smith, Dr Sue Ibbotson, Sarah Muckle and Simon Trickett (CCG Accountable Lead)

Following consideration of the candidate's application, a development assessment report and conducting an interview the Panel

RESOLVED that:

- a) That the post of Director of Public Health should be offered to Dr Kathryn Cobain; and**
- b) authorised the Chief Executive, in consultation with the Cabinet Member with Responsibility, to settle the detailed terms of the contract for the successful applicant.**

The meeting ended at 11.27am

Chairman